



The Eagle Scout Application Form

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But don't panic, it's not that bad

- Most of it is self-explanatory.
- In this talk, we'll look at the major requirements and common mistakes.
- The Council provides a checklist so you can check the application yourself.



Use the Latest Form!

- Do not use forms dated before 1999
 - If they list Safety and Sports as required badges, they're too old.
- Where is the latest form?
 - In your Life to Eagle Packet
 - On-line at the Council web site
 - In printed form at Council offices



Legibility

- Use pen – pencil is not accepted!
- Applications are rejected if they are too hard to read
 - Too messy
 - Too many corrections
 - Too much whiteout
- If it's too messy, just start over!



Six Application Requirements

1. Six months (at least) since earning Life rank.
2. Personal references.
3. 21 merit badges, including 12 from the required list.
4. Serve at least six months (since earning Life) in a position or responsibility in the unit.
5. Complete your Eagle Project.
6. A personal statement and a Scoutmaster conference.



How to start?

1. Contact the Council Registrar for a copy of your official advancement record.
 - Dates you received ranks and merit badges.
 - Contact them to fix any errors you find.
2. Identify your personal references.
 - Give list to your unit leader or Eagle Coach.
3. Fill out the form based on your official advancement record from the Council.
 - They use it to verify your application.



If you're from another council...

- Get a copy of your official advancement record from the registrar of your previous council.
 - Should list all your ranks earned and merit badges earned, including dates earned.
- Keep all of your rank and merit badge cards.
 - They are acceptable records, too.
- Provide this data to our Registrar.



The Date You Joined Boy Scouts

- It's OK to guess the date you joined
 - There is no official record
 - Should be the date you joined your first troop
 - For Cub Scouts: date of Arrow of Light
 - date of Blue and Gold Banquet
 - March 1 is usually a close-enough guess
- The date you joined must be before the earliest badge earned on the application!
- Dates of First Class and Star
 - Copy them from your official record



Requirement 1

review is to be conducted more than six months after a candidate's 18th birthday.

A Scout or Venturer with a disability may work toward rank advancement after he is 18 years of age. See *Advancement Committee Policies and Procedures* for details.

REQUIREMENT 1. Be active in your troop, team, crew, or ship for a period of at least six months after you have achieved the rank of Life Scout.

Date of birth

Month		Day		Year	

Date of Life Scout board of review

Month		Day		Year	

- Life Scout date must be at least 4 months after the Star Scout date.
- Eagle Application date must be at least 6 months after the Life Scout date.
 - Must match your official advancement record.
 - Must not be even one day short!



Plan Ahead

You must earn Life at least 6 months
before your 18th birthday or you
can not become an Eagle!

Do the math!



Requirement 2

REQUIREMENT 2. Demonstrate that you live by the principles of the Scout Oath and Law in your daily life. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

	Name	Address	Telephone
Parents/guardians	_____	_____	_____
Religious	_____	_____	_____
Educational	_____	_____	_____
Employer (if any)	_____	_____	_____
Two other references	_____	_____	_____
	_____	_____	_____

- Reference Letters

- Parents
- Educational (teachers, others at school)
- Employer (if any, otherwise omit it)
- 2 other people who know you well



Reference Letters

- Provide complete names and addresses
 - Ask first! Be sure they have the time to write you a letter of reference.
 - Make up the list before you start the application, and give it to your unit leaders
 - They can collect letters while you work on the rest of the application, on your project, etc.
- Letters can be confidential
 - It's up to the person writing the letter as to whether you get to read it or not.



Religious Reference

- If you belong to a religious organization, indicate the pastor or other religious leader
- If not, write “Scout’s Own” on the application, and write your own letter:
 - Describe how you practice the 12th point of the Scout Law, and
 - How you practice your “Duty to God” as prescribed in the Scout Oath.
- Give the “Scout’s Own” letter to your leader along with your application.



Requirement 3

REQUIREMENT 3. Earn a total of 21 merit badges (required badges are listed). List the month, day, and year the merit badge was earned.

MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.
1 CAMPING			8 FIRST AID					15
2 CITIZENSHIP IN THE COMMUNITY			*†9 CYCLING OR HIKING OR SWIMMING					16
3 CITIZENSHIP IN THE NATION			10 PERSONAL MANAGEMENT					17
4 CITIZENSHIP IN THE WORLD			†11 PERSONAL FITNESS					18
5 COMMUNICATIONS			12 FAMILY LIFE					19
*6 EMERGENCY PRE-PARED-NESS OR LIFE-			13					20
7 ENVIRONMENTAL SCIENCE			14					21

*Cross out badges not earned. If a crossed-out badge was earned, it may be reentered in 13 through 21.

Four of these required merit badges were earned for the Star Scout rank and three more were earned for the Life Scout rank.

- 21 Merit Badges; 12 from the required list.
- If you joined a troop before April 21, 1999, you can also use Safety and/or Sports as Eagle-required merit badges.



Merit Badge Dates

1. All dates must match the official record.
2. At least 4 Eagle-required merit badges must have been earned on or before the date you earned Star.
3. At least 7 Eagle-required merit badges must have been earned on or before the date you earned Life.



Requirement 4

REQUIREMENT 4. While a Life Scout, serve actively for a period of six months in one or more of the following positions of responsibility. List only those positions served after Life board of review date.

Boy Scout troop. Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, historian, Venture patrol leader

Varsity Scout team. Captain, cocaptain, program manager, squad leader, team secretary, librarian, quartermaster, chaplain aide, instructor, den chief, Order of the Arrow team representative

Venturing crew/ship. President, vice president, secretary, treasurer, boatswain, boatswain's mate, yeoman, purser, storekeeper

Position _____

Position _____

Date of Life Scout board of review

Month			Day			Year			

FRO

Month			Day			Year			

TO

Month			Day			Year			

FRO

Month			Day			Year			

TO

Month			Day			Year			

- As a Life Scout, serve in at least one troop office for at least 6 months.
- Assistant Patrol Leader is NOT an acceptable office; most others are acceptable.



Requirement 5

REQUIREMENT 5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. The project idea must be approved by your Scoutmaster and troop committee and by the council or district before you start. You must use the *Eagle Scout Leadership Service Project Workbook, No. 18-927*, in meeting this requirement.

Date project was completed

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Month Day Year

- Eagle Project Documentation
 - Only submit the actual workbook text with your Eagle Application:
 - The project plan, description, outcome, and all approval and final checkoff signatures.
 - Keep photos, letters of appreciation, and additional materials in a separate album, and bring them to your Eagle Board of Review.



Requirement 6

REQUIREMENT 6. Attach to this application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations during which you demonstrated leadership skills. Include honors and awards received during this service. Take part in a Scoutmaster conference with your unit leader.

Date conference was held

Month	Day	Year			

CERTIFICATION BY APPLICANT. On my honor as a Scout/Venturer, all statements on this application are true and correct. All requirements were completed prior to my 18th birthday.

Signature of applicant _____ Telephone _____ Date

Month	Day	Year			

UNIT APPROVAL (personal signatures required)

Signature of unit leader _____ Telephone _____ Date

Month	Day	Year			

Signature of unit committee chair _____ Telephone _____ Date

Month	Day	Year			

- Personal statement
- Scoutmaster conference
- Signatures from self, Scoutmaster, and the troop committee chair



The Dreaded 18th Birthday

- All “work” must be finished
 - 6 months as Life, and in a troop position
 - All merit badges
 - Eagle Project fully signed off
 - Scoutmaster conference
- Eagle Board of Review may occur up to 3 months after the 18th birthday
 - 3-6 month delay requires an explanation
 - 6+ month delay requires petition to National



Final Checklist

Included: Scouting/BSA

EAGLE SCOUT APPLICATION CHECK SHEET

You are ready to submit your Eagle Scout Application if you can check off each of the items listed below.

- _____ Current Application (Do not use forms dated before 1986)
- _____ All information legible. (Pencil copies will not be accepted)
- _____ Blue Box: (To be completed by Eagle Registrar.) Council number, type of unit, national number
- _____ Applicant's name spelled correct and legible.
- _____ Applicant's address and phone number. No abbreviations.
- _____ Unit type, local number, locations. No abbreviations.
- _____ Dates of entry in Scouting, First Class and Star Board of Review Dates (month / day / year)
- _____ No merit badges earned prior to "Date Joined Boy Scout Troop"
- _____ At least four (4) months between 1st Class and Star Board of Review
- _____ Webelos Scout and Arrow of Light questions answered (Most Scouts have NOT finished 5th grade when they join)
- _____ Date of birth _____ (Merit Badges, leadership, service project, and SM Conference before 18th birthday)
- _____ At least six (6) months between Star Scout and Life Scout Board of Review dates
- _____ At least six (6) months between Life Scout and Eagle Scout Board of Review
- _____ References checked. Letters attached match names listed on application.
- _____ 21 Merit Badges earned (month / day / year). List in order they were earned.
- _____ Four (4) required Merit Badges earned prior to Star Board of Review date _____
Merit Badges: _____
- _____ Three (3) additional required merit badges (7 total) prior to Life Scout Board of Review date _____
Merit Badges: _____
- _____ Credit may be given if applicant has earned both Emergency Preparedness and Lifesaving. Same is true with Swimming.
- _____ Cycling and Hiking. If Sports or Safety were earned prior to 4/1/99 and used for Star or Life rank, please list as #13 or #14.
- _____ Must serve at least six months in a position of responsibility between Life Scout and Eagle Scout Board of Review dates. See application for list of positions. Do not list leadership dates prior to Life Scout Board of Review date.
- _____ Service Project completed between Life Scout and Eagle Scout Board of Review dates and prior to 18th birthday.
- _____ Requirement #6 - Statement by applicant attached
- _____ Scoutmaster (Advisor/Coach) Conference date. (Must be held prior to 18th birthday)
- _____ Applicant's signature, phone number and date
- _____ Unit Leader's signature, phone number and date
- _____ Unit Committee Chair's signature, phone number and date



- The Council has produced a checklist of Eagle application requirements
 - Identifies the common problems noted here.
 - Lists other details that you should be careful to address in your application.
- Where to find it
 - In your Life to Eagle packet
 - On-line at the Council web site



Submitting the Application

- Troop leader must collect the application materials:
 - Scout's application
 - Text and approval portions of the Eagle Project Workbook (omit photo pages and extra material)
 - Confidential letters
- Leader submits the materials to the Council service center.



After Submission

- Council verifies the application information
 - Dates must match those in official records
 - Dates must be consistent between merit badges and ranks
 - Eagle dates must occur before the scout's 18th birthday
- If errors are found, the application comes back to the unit, and then to the scout.



Final Processing

- Once the application is approved, it is sent to the District Advancement Committee.
- Committee arranges and conducts the Eagle Board of Review.
- Once complete, the District sends the application form itself back to the Council.
- Council submits the final application to National electronically.
- After National approval, Eagle credentials are sent to the Council, then to the Troop.





And you're done!
Congratulations!

The Eagle Scout Application Form



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